

Purchase of Services Guidelines – Summary of Changes

November 2019

Below is a summary of the changes in the new proposed Purchase of Service Guidelines.

Please note, this does not include some universal wording changes that will be made across this document (client instead of consumer, Associate Director of Client Services instead of Associate Director of Case Management, etc)

POS Guidelines and Noted Changes:

Purchase of Service Funding Policy – No changes in regards to substance here. We did find a few clerical errors that were corrected

Adult Day Programs – Removed Community Integration Training Program as a type of day program. This vendor category is used differently between the offices (and at other regional centers) and was confusing to staff.

Assistive Communication Devices – no changes

Audiology – added language to show that FNRC may be able to fund deductibles and co-payments per legislative changes.

Behavior Management –California now requires insurance providers to fund ABA (Applied Behavior Analysis) for children whether they have an ASD diagnosis or not. FNRC may fund if insurance denies ABA.

- Added language stating the service must be pursued through insurance or managed Medi-Cal benefits.
- We also removed the requirement for the parent/care provider to attend an orientation. This was unnecessary since most of these requests are funded by insurance.

Camp – A few minor revisions:

- Added language in the definition to specify that we are discussing *overnight* camps.

- Added language stating that Camp is offered in lieu of out-of-home respite. Day camps will be covered under the Day Care guideline.
- Since Camp was restored and is no longer a suspended service, the suspension language from AB9 was removed.

Clothing – Some minor changes:

- Added language stating we may fund employment related clothing. This is to support the community integrated employment paid internship program.
- In addition, we increased the amount of clothing purchased for clients in community care facilities by \$100.00 to \$300.00.

Community Activities Support Services – increased number of hours the Case Management Supervisor can approve, from 8 hours to 10 hours.

Comprehensive Support Services – This POS Guideline was approved in 11/21/14 by the FNRC Board of Directors, but not sent to DDS for final approval. This service is designed to work with dually diagnosed regional center clients (individuals with a mental health disorder and a developmental disability). The program assists clients with managing their medications, interacting with county mental health programs, and independent living skills.

Computers – we removed this guideline because we no longer have a vendor that can sell refurbished computers at a reduced cost. Furthermore, we no longer receive requests for computers since most of our families have one now.

Conservatorship – This POS guideline was approved individually by the FNRC board in September 2017 and DDS on November of 2017.

Counseling – we removed this POS guideline since we no longer fund counseling resulting from AB9 suspensions. We do fund sex offender treatment and counseling to help clients with maladaptive sexual behaviors.

Day Care – added language in the description to expand who can provide day care, including day camp.

Dental Services - Removed the language regarding funding of dental services based on loss of Medi-Cal funding. Medi-Cal restored dental services to adults, so this is no longer needed.

Diagnostic Services – no changes

Emergency Rental Assistance – no changes

Environmental Accessibility – Formerly under Home Modifications. Since we do not provide modifications to a family's home outside of an accessibility modification, we renamed this guideline. This guideline was modified so much that we did not show the cross outs/red as it would be visually difficult to read.

The major changes are noted below:

- Removed the requirement for an OT/PT evaluation given the lack of resources.
- Added language stating that the modification is designed for the most cost-effective way to provide access to the home. Requests for upgrades for appearances or the needs of other family members is the responsibility of the family.
- Revised language regarding the number of bids to include the project manager's role in creating the scope of work and obtaining bids.
- Revised language stating FNRC will not fund major modifications to rented properties
- Revised language stating FNRC is not responsible for structural repairs found during the modification process, including bringing the home up to code, roof repairs, carpets and air conditioners.
- Added language to state we will not increase the home's square footage.

Family Home Services – changed approval authority for level of care determinations from Associate Director of Client Services to Case Review.

Home Health Care – revised language from stating services would not exceed 6 months to that we need a plan of treatment every six months.

Home Modifications – See Environmental Accessibility. This guideline was retitled

Incontinence supplies – no changes

Independent Living Program – revised the name of the guideline to match what the service is called by staff and the community – Independent Living Services (ILS).

- Added language stating the program is available to clients between 18 and 22 if they have a certificate of completion or diploma.
- Added language stating ILS cannot start more than 30 days before a client residing in residential care moves out.

Infant Development Services – changed the word “client” in three places to “child”.

Intensive Early Treatment For Autism – deleted because private insurance and managed Medi-Cal now fund ABA services for children on the ASD spectrum.

Medical Equipment & Supplies – added language stating that the location of the family’s home and location needs to be taken into account when looking at funding for emergencies. One reason for this language is that it provides a rationale for funding generators for clients affected by ongoing power shutoffs.

Medical Services – removed the statement stating we cannot fund deductibles or Medi-Cal liabilities. The law changed and this is no longer correct.

Medicare Part D – no changes

Mobile Crisis – deleted as we do not have a provider for this service. We are looking at starting something similar in the future, but this entire guideline will need to be re-written as the requirements and expectations are different.

Mobility/Destination Training – no changes

Nutrition Services – no changes

Occupational & Physical Therapy – no changes

Parenting Services – this guideline was deleted. There has not been a vendor for this program in years. Parenting services are provided by ILS agencies and we use that guideline for these services.

Psychiatric Services – no changes

Recreation Therapy – no changes

Residential Care – no changes

Residential Stabilization Services – no changes

Respite – This guideline was approved by the board in 5/2018 and DDS in 5/2018.

Sex Offender/Victim Counseling – This is a new POS Guideline that partially replaces the former counseling guideline. This program works with clients who have been arrested/convicted of sexual offenses, or are at a threat of offending, or are considered a potential victim of sexual abuse. Counseling services work with the clients to address sexual maladaptive behavior with the goal of replacing negative behaviors with positive and acceptable approaches to sexuality.

Social Recreation Services – changed the approval authority for this service. CMS can approve up to two sessions every six months; above that the Associate Director of Client Services needs to approve.

Socialization Training – no changes

Specialized Recreation Services – no changes

Speech and Language Services – no changes

Support Services (1:1) – no changes

Supported Employment – Several changes:

- Added language for Competitive Integrated Employment as a type of service under the definitions.
- Added language regarding the need for some clients with minimal work skills that they may need to participate in pre-employment training services.
- Under the amount purchased, gave the approval authority for the paid internship and pre-employment training to the Case Management Supervisor.

Supported Living Services – A few minor changes:

- Added language stating that clients sharing the same residence need to have the same supported living services vendor.
- Strengthened language regarding IHSS – clients in SLS must apply for IHSS within 5 days of moving into a SLS supported home.

Translation/Interpreting Services – no changes

Transportation General – no changes

Transportation Medical – no changes

Transportation Work & Day Program – minor changes

- Removed language about purchasing mountain bikes in lieu of bus tickets or other transportation. We have not purchased mountain bikes in a long time, mostly because we had problems with them being lost/stolen or sold. Furthermore, in many cases clients still requested bus tickets to and from day programs.
- This does not apply to adaptive 3-wheel bicycles. FNRC continues to fund these items under the Medical Equipment & Supplies guideline.
- Removed driver's training language since this is mostly funded by the Department of Rehabilitation.

Vehicle Modification for Accessibility – minor changes:

- Added language in the definition to allow families/clients to present a vehicle with a pre-installed lift in a new vehicle.
- Added language that allows FNRC to ask for a diagnostic evaluation of a vehicle FNRC has concerns will not last the life of the lift (i.e. vans over 5-8 years old).
- Added "when available" under the guideline stating two estimates are required. There are limited vendors providing this service and we may not be able to get a bid on all projects.